

COMMUNITY ORGANIZATIONS

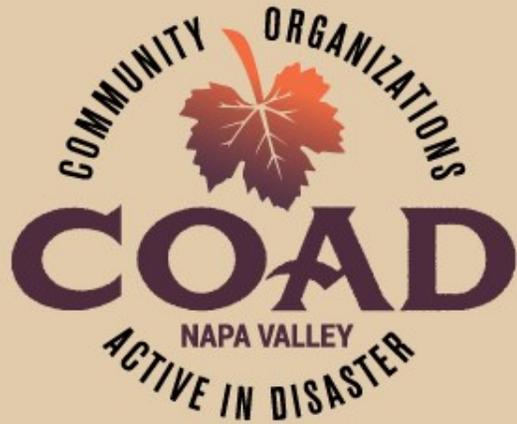


COAD

NAPA VALLEY

ACTIVE IN DISASTER

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COAD ACTIVIATION MEETING

MARCH 24, 2020
COVID-19 RESPONSE

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Ground Rules

- ❖ Please **MUTE** your device
- ❖ Unmute only when speaking; state your name and project your voice.
- ❖ If you are calling from phone, don't use the hold function



Agenda

1. Welcome
2. Ground Rules – how to ask questions
3. Introductions
4. COVID-19 Situation Status
5. COAD Operational Objectives
6. Coad Communication Flow in Emergencies
7. Subcommittee Structure – ICS
 - Subcommittee Structure
 - Communication protocols
8. Roles and Responsibilities
 - Subcommittee Co-Chairs
 - COAD members
9. Subcommittee Descriptions
10. Signing up for a Subcommittee
11. Adjournment – next meeting on April 7 at 11AM



Asking Questions - Instructions

- ❖ If you have a question, please “raise your hand” in Zoom and moderator will call on you during Q&A time. (see video link in email for instructions)
- ❖ If you are calling from your phone, during Q&A time we will ask if anyone on the line has questions. Unmute yourself, state your name and question and mute yourself again.



Situation Status on COVID-19

- Please be sure to read your COAD email update for more complete information.
- Testing has begun in Napa, patients must be referred by a health care provider
- Current cases
- Reinforces importance of adhering to stay at home orders, social distancing and hygiene

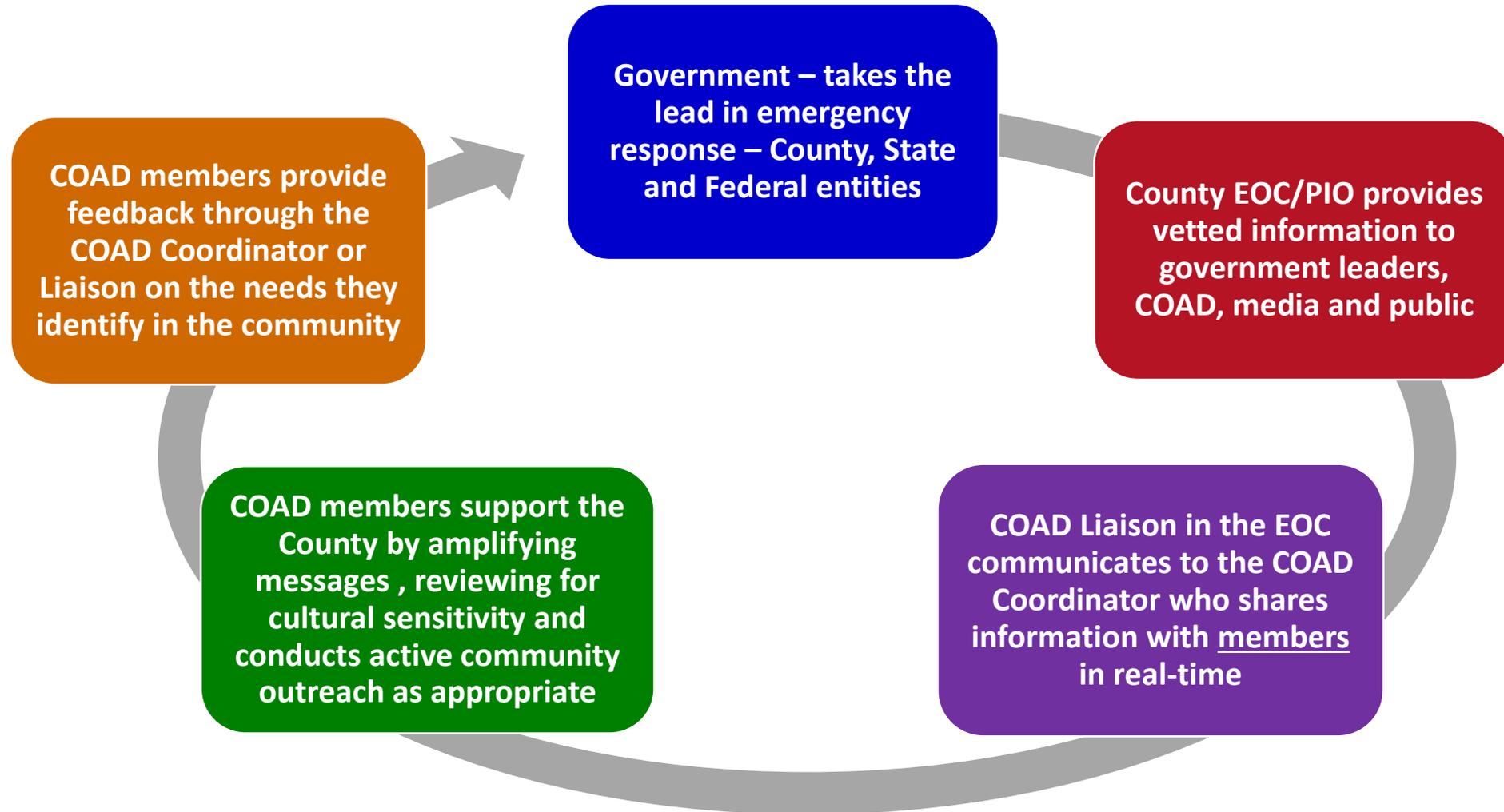


COAD Operational Objectives – March 23 thru April 3, 2020

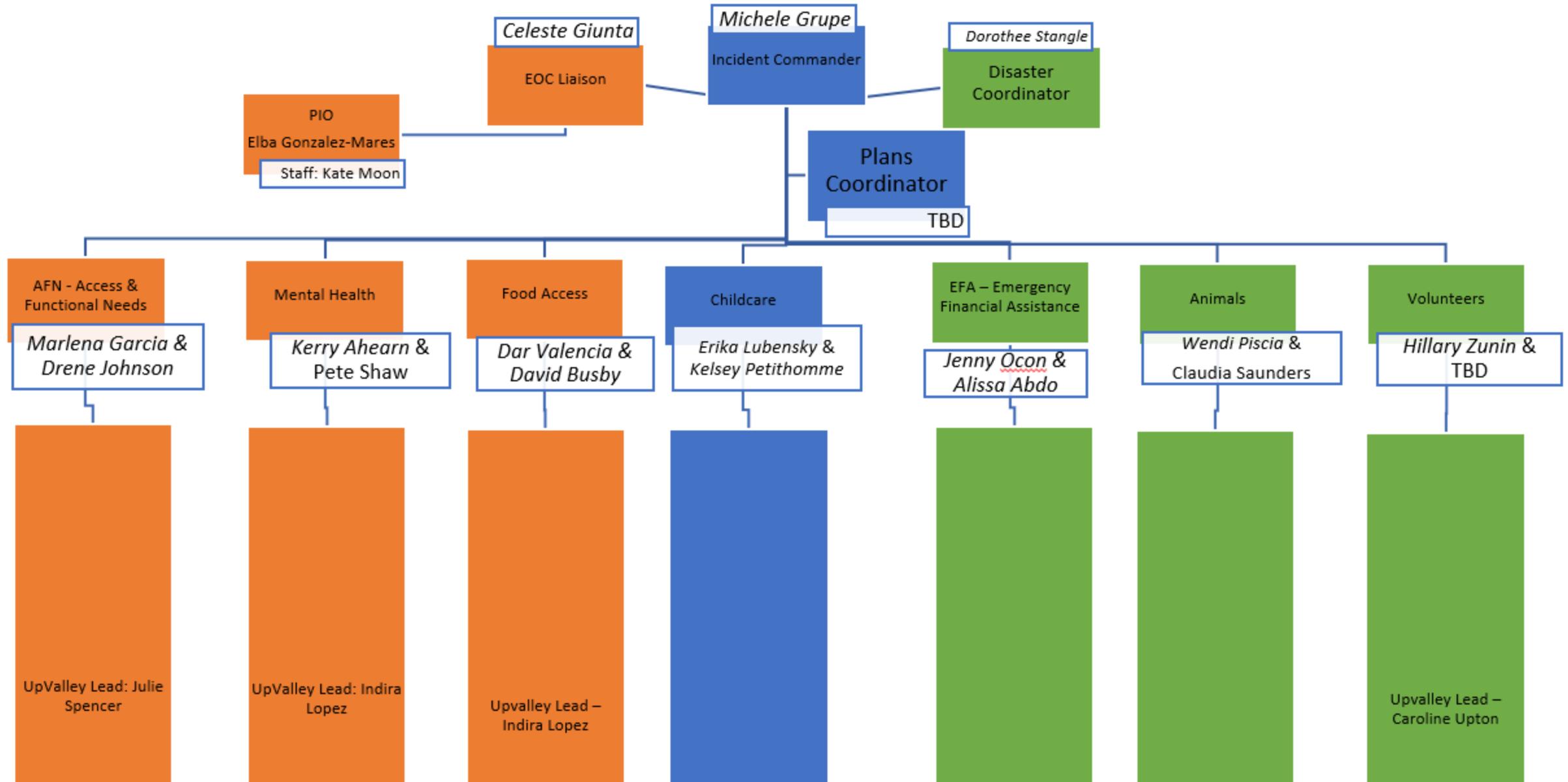
- 1. Support the County in the protection of public health**
- 2. Communicate regularly with COAD members on the situation status**
- 3. Identify subcommittees to most effectively meet the response needs of vulnerable populations in all critical areas of needs**
- 4. Ensure a coordinated effort through strong communication of subcommittee work**
- 5. Identify critical support resources to support cross-sector COAD members and other organizations impact by COVID-19**



COAD's Communication Flow During Disasters



COAD ICS STRUCTURE - SUBCOMMITTEES





Communication Protocols

1. Subcommittee Co-chairs work with their point of contact.
2. Subcommittee members work through the Subcommittee Co-Chairs
3. CO-Chairs set internal communication protocols
4. There will be regularly scheduled meetings for communicating across subcommittees consistent with COAD operational objectives



ROLES AND RESPONSIBILITIES

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Subcommittee Co-Chair Roles and Responsibilities

- Lead and oversee subcommittee response coordination; coordinate and communicate regularly with the assigned point of contact
- Work within COAD operational goals and objectives for the identified period; define subcommittee objectives per operational period
- Hold regular meetings as required with subcommittee members to coordinate needs and response. This includes coordinating meeting logistics
- Determine best structure for your subcommittee (i.e. do you need to break into smaller groups by population and need, etc).
- Assign roles to subcommittee members and ensure all work is documented



Role and Responsibilities of COAD Members

- Identify agency **core role and any enhanced roles** that your organization has capacity for in this emergency
- Update the **Resource Guide** regularly
- **Join a subcommittee** based on skills or resources you can provide
- Regularly **participate** in subcommittee meeting and general COAD meetings
- **Keep informed** – we hope to have a COVID-19 Resource/Information page on the website soon!



SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

1. FOOD ACCESS

Chairs – Dar Valencia & David Busby

Assess food needs and identify gaps in meeting food needs for all populations. Work with available partners to develop and implement solutions to close food gaps.

2. ACCESS AND FUNCTIONAL NEEDS/OLDER ADULTS

Chairs – Marlena Garcia & Drene Johnson

Continue outreach to individuals with access and functional needs and older adults to assess any unmet needs and gaps in services. Work with available partners to meet needs.



SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

3. MENTAL HEALTH

Chairs – Kerry Ahearn & Pete Shaw

To identify/coordinate needs related to mental and spiritual health and crisis support for all populations. Develop strategies and communications for access points to resources given shelter in home order.

4. CHILD CARE

Chairs – Erika Lubensky & Kelsey Petithomme

Assess needs for child care among critical first responders and essential service providers. Work within mandates, guidelines and requests to coordinate child care services with appropriate personnel.



SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

5. ANIMALS

Chairs – Wendi Piscia & Claudia Sonder

Identify unmet needs of vulnerable populations in supporting their animals during the shelter at home order. Coordinate resources and volunteer to meet the needs.

6. EMERGENCY FINANCIAL ASSISTANCE

Chairs – Alissa Abdo & Jenny Ocon

Work with clients to assess their needs and determine eligibility for various government programs, as well as other financial resources.



SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

7. VOLUNTEERS

Chairs: Hilary Zunin & Caroline Upton

Work with subcommittees to determine volunteer needs across all areas and identify and vet volunteers. Coordinate in-kind donation requests, collection and distribution. Coordinate and manage any required volunteers. Ensure safety for all involved in deploying volunteers.

8. COMMUNICATION/PIO

Chairs: Elba Gonzalez-Mares

Develop and implement a communications plan including a website resource/information page, social media, other communication strategies. Continue to keep COAD members informed. Ensure dissemination of critical information given language access needs.



Signing up for a Subcommittee

- Where do you fit best?
 - Consider your expertise or specific skills
 - Consider your resources and capacity
- To sign-up to participate in a subcommittee please use this link to a google form:
<https://forms.gle/T8mLKTuQ8AB4ALKo6>

(if you have technical issues with the google form pls contact dorothee@clcnapavalley.org)



Tracking Resources and Needs

- Resource Guide
- Tracking Needs
- Addressing emerging needs



COAD MEETING SCHEDULE

- ❖ Executive Committee – weekly on Friday
- ❖ Subcommittee Co-Chairs – Monday, Wednesday, Friday for this operational period through April 3. (This is for Chairs only).
- ❖ Subcommittees will set their own meeting schedule through their Co-Chairs (please wait to be contacted by your Co-Chair)
- ❖ COAD general meetings every two weeks – Next meeting on TUESDAY, APRIL 7 – 11AM



Wrap up



FINAL
Questions