



COMMUNITY ORGANIZATIONS

COAD

NAPA VALLEY

ACTIVE IN DISASTER

NVCOAD.COM



# COAD ACTIVATION MEETING

MARCH 24, 2020  
COVID-19 RESPONSE

[NVCOAD.COM](http://NVCOAD.COM)





# Ground Rules

- ❖ Please **MUTE** your device
- ❖ Unmute only when speaking; state your name and project your voice.
- ❖ If you are calling from phone, don't use the hold function



# Agenda

1. Welcome
2. Ground Rules – how to ask questions
3. Introductions
4. COVID-19 Situation Status
5. COAD Operational Objectives
6. Coad Communication Flow in Emergencies
7. Subcommittee Structure – ICS
  - Subcommittee Structure
  - Communication protocols
8. Roles and Responsibilities
  - Subcommittee Co-Chairs
  - COAD members
9. Subcommittee Descriptions
10. Signing up for a Subcommittee
11. Adjournment – next meeting on April 7 at 11AM



# Asking Questions - Instructions

- ❖ If you have a question, please “raise your hand” in Zoom and moderator will call on you during Q&A time. (see video link in email for instructions)
- ❖ If you are calling from your phone, during Q&A time we will ask if anyone on the line has questions. Unmute yourself, state your name and question and mute yourself again.



# Situation Status on COVID-19

- Please be sure to read your COAD email update for more complete information.
- Testing has begun in Napa, patients must be referred by a health care provider
- Current cases
- Reinforces importance of adhering to stay at home orders, social distancing and hygiene



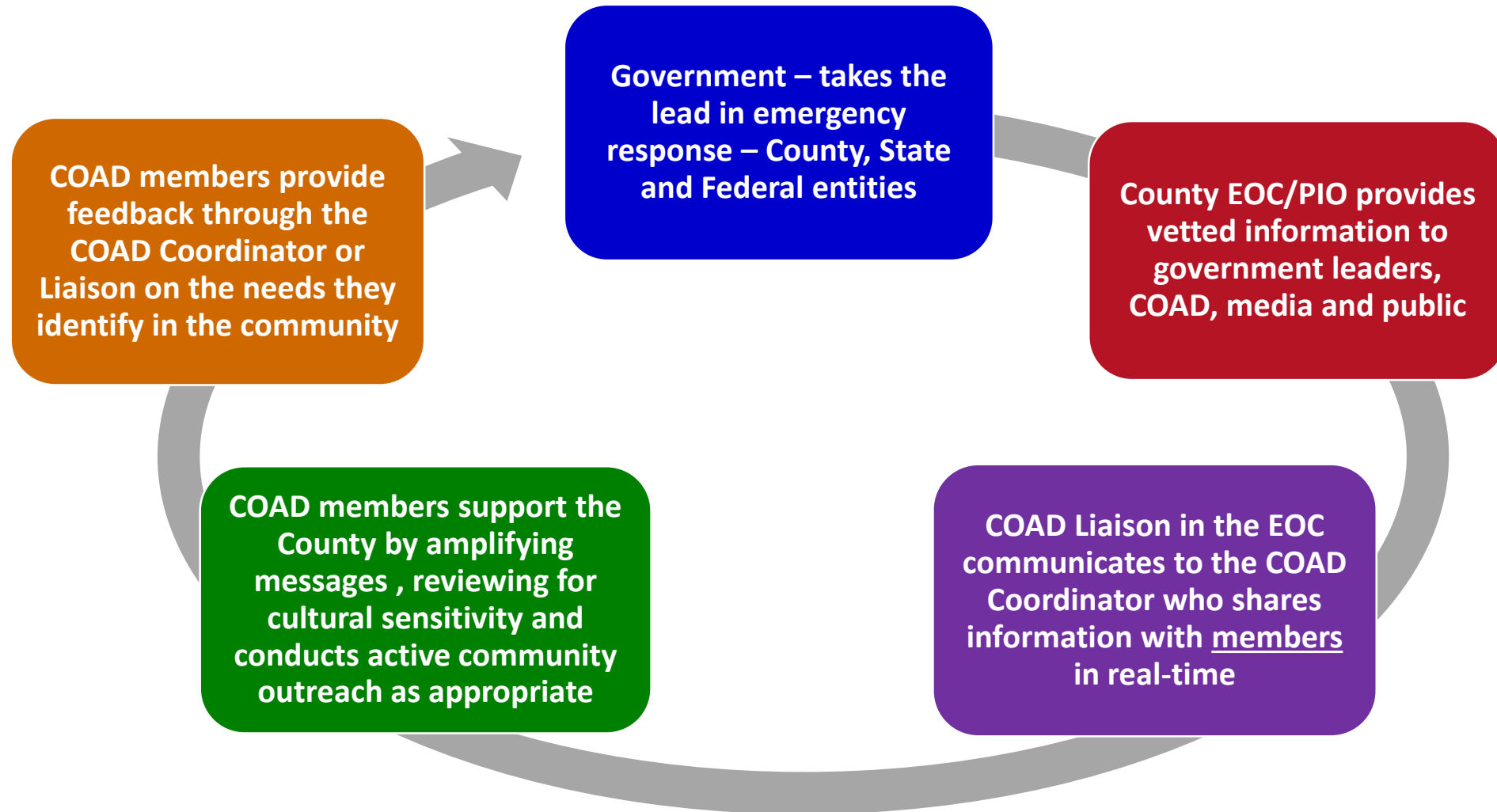
# **COAD Operational Objectives –**

## **March 23 thru April 3, 2020**

- 1. Support the County in the protection of public health**
- 2. Communicate regularly with COAD members on the situation status**
- 3. Identify subcommittees to most effectively meet the response needs of vulnerable populations in all critical areas of needs**
- 4. Ensure a coordinated effort through strong communication of subcommittee work**
- 5. Identify critical support resources to support cross-sector COAD members and other organizations impact by COVID-19**

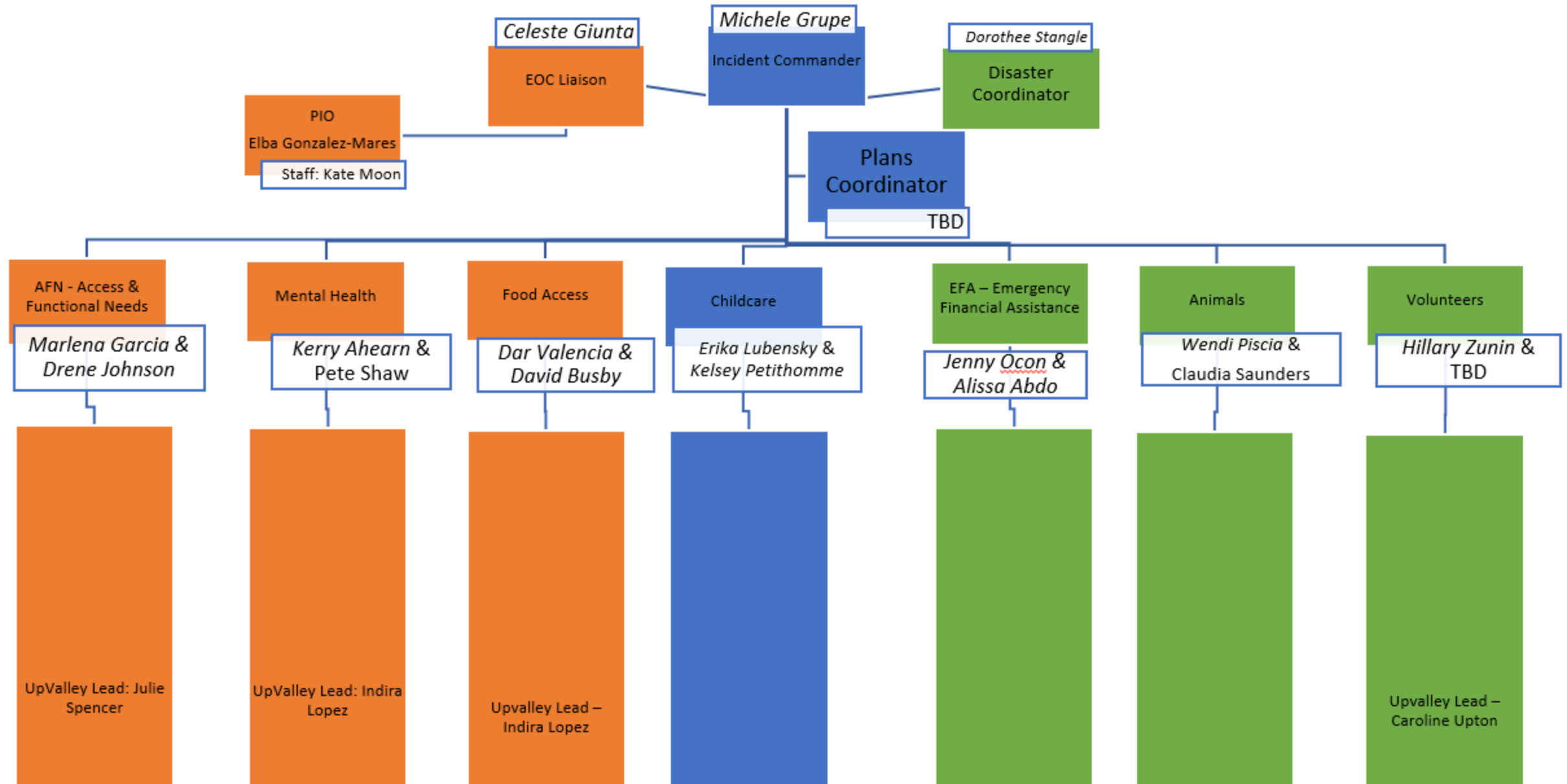


# COAD's Communication Flow During Disasters





# COAD ICS STRUCTURE - SUBCOMMITTEES





# Communication Protocols

1. Subcommittee Co-chairs work with their point of contact.
2. Subcommittee members work through the Subcommittee Co-Chairs
3. CO-Chairs set internal communication protocols
4. There will be regularly scheduled meetings for communicating across subcommittees consistent with COAD operational objectives



# ROLES AND RESPONSIBILITIES

[NVCOAD.COM](http://NVCOAD.COM)



# Subcommittee Co-Chair Roles and Responsibilities

- Lead and oversee subcommittee response coordination; coordinate and communicate regularly with the assigned point of contact
- Work within COAD operational goals and objectives for the identified period; define subcommittee objectives per operational period
- Hold regular meetings as required with subcommittee members to coordinate needs and response. This includes coordinating meeting logistics
- Determine best structure for your subcommittee (i.e. do you need to break into smaller groups by population and need, etc).
- Assign roles to subcommittee members and ensure all work is documented





# Role and Responsibilities of COAD Members

- Identify agency **core role and any enhanced roles** that your organization has capacity for in this emergency
- Update the **Resource Guide** regularly
- **Join a subcommittee** based on skills or resources you can provide
- Regularly **participate** in subcommittee meeting and general COAD meetings
- **Keep informed** – we hope to have a COVID-19 Resource/Information page on the website soon!



# SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

## 1. FOOD ACCESS

***Chairs – Dar Valencia & David Busby***

Assess food needs and identify gaps in meeting food needs for all populations. Work with available partners to develop and implement solutions to close food gaps.

## 2. ACCESS AND FUNCTIONAL NEEDS/OLDER ADULTS

***Chairs – Marlena Garcia & Drene Johnson***

Continue outreach to individuals with access and functional needs and older adults to assess any unmet needs and gaps in services. Work with available partners to meet needs.



# SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

## 3. MENTAL HEALTH

***Chairs – Kerry Ahearn & Pete Shaw***

To identify/coordinate needs related to mental and spiritual health and crisis support for all populations. Develop strategies and communications for access points to resources given shelter in home order.

## 4. CHILD CARE

***Chairs – Erika Lubensky & Kelsey Petithomme***

Assess needs for child care among critical first responders and essential service providers. Work within mandates, guidelines and requests to coordinate child care services with appropriate personnel.



# SUBCOMMITTEE DESCRIPTIONS

A focus on vulnerable populations

## 5. ANIMALS

***Chairs – Wendi Piscia & Claudia Sonder***

Identify unmet needs of vulnerable populations in supporting their animals during the shelter at home order. Coordinate resources and volunteer to meet the needs.

## 6. EMERGENCY FINANCIAL ASSISTANCE

***Chairs – Alissa Abdo & Jenny Ocon***

Work with clients to assess their needs and determine eligibility for various government programs, as well as other financial resources.





# SUBCOMMITTEE DESCRIPTIONS

**A focus on vulnerable populations**

## **7. VOLUNTEERS**

***Chairs: Hilary Zunin & Caroline Upton***

Work with subcommittees to determine volunteer needs across all areas and identify and vet volunteers. Coordinate in-kind donation requests, collection and distribution. Coordinate and manage any required volunteers. Ensure safety for all involved in deploying volunteers.

## **8. COMMUNICATION/PIO**

***Chairs: Elba Gonzalez-Mares***

Develop and implement a communications plan including a website resource/information page, social media, other communication strategies. Continue to keep COAD members informed. Ensure dissemination of critical information given language access needs.



# Signing up for a Subcommittee

- Where do you fit best?
  - Consider your expertise or specific skills
  - Consider your resources and capacity
- To sign-up to participate in a subcommittee please use this link to a google form:  
<https://forms.gle/T8mLKTuQ8AB4ALKo6>

*(if you have technical issues with the google form pls contact [dorothee@clcnapavalley.org](mailto:dorothee@clcnapavalley.org))*



# Tracking Resources and Needs

- Resource Guide
- Tracking Needs
- Addressing emerging needs



# COAD MEETING SCHEDULE

- ❖ Executive Committee – weekly on Friday
- ❖ Subcommittee Co-Chairs – Monday, Wednesday, Friday for this operational period through April 3. (This is for Chairs only).
- ❖ Subcommittees will set their own meeting schedule through their Co-Chairs (please wait to be contacted by your Co-Chair)
- ❖ COAD general meetings every two weeks – Next meeting on TUESDAY, APRIL 7 – 11AM



# Wrap up



**FINAL**

**Questions**